

PLUMSTEAD PARISH COUNCIL

Councillors are summoned to attend the Meeting of Plumstead Parish Council which will be held on Wednesday 4th December 2024 at approximately 6.30pm in Plumstead Church

The Public are welcome to attend this Parish Council meeting

1. Attendance/Apologies for absence - *To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)*
2. Record Declarations of interest from members on any item to be discussed and to consider any requests for dispensations - *(Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)*
3. To approve and sign the Minutes of the meeting held on 28th August 2024
(Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
4. Open Session for members of the public to speak
(Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person at the discretion of chair; 3h-Questions do not require a response at this meeting)
5. To receive reports from County & District Councillors *(for information only)*
6. Police report
7. Finance
 - 7.1 To note payments and receipts since last meeting (details within agenda pack)
 - 7.2 Financial position to date
 - 7.3 To note the nationally agreed salary review for the Clerk for 2024/25 together with the amount backdated to April in line with item 3.1 of the conditions of service
8. Budget 2025/2026
 - 8.1 To discuss draft budget for 2025/2026
 - 8.2 Discuss and agree draft budget
 - 8.3 To review general reserves
 - 8.4 Agree earmarked reserves for 2025/2026
9. Maintenance of Parish Council assets including any updates
 - 9.1 To consider and agree a gift to give thanks to individual for assistance with painting the shed
 - 9.2 Discuss progress for wildlife habitat the village pond and following working party on 16th October
 - 9.3 Consider whether purchase of a strimmer is necessary (item 7.10 28.02.24)

10. To receive updates on hedgehog warning signs and make any decisions
11. Consider donation towards the 'Village Social'
12. Norfolk Nutrient Neutrality Scheme
13. Planning applications – To receive updates
PF/24/0683 & Plumstead House
14. To consider any correspondence which has not been circulated via email
15. To note items for next agenda/late items for discussion
- (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)
16. Date of next meeting (date and time to be decided)

8th January 5.30pm
13th February 5.30pm
May (tbc)
17. Confidential Matters
TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 FOR CONFIDENTIAL MATTERS

Clerks' hours & training
Contract updates to include recommended updates
Discuss temporary Clerk vacancy