

# PLUMSTEAD PARISH COUNCIL

Councillors are summoned to attend the Meeting of Plumstead Parish Council which will be held on Wednesday 28<sup>th</sup> August 2024 at approximately 6.30 pm in Plumstead Church

The Public are welcome to attend this Parish Council meeting

1. Attendance/Apologies for absence - *To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)*
2. Record Declarations of interest from members on any item to be discussed and to consider any requests for dispensations - *(Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)*
3. To approve and sign the Minutes of the meeting held on 22<sup>nd</sup> May 2024 and Minutes of the Extraordinary meeting held on the 6<sup>th</sup> June 2024- *(Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)*
4. Open Session for members of the public to speak  
*(Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person at the discretion of chair; 3h-Questions do not require a response at this meeting)*
5. To receive reports from County & District Councillors *(for information only)*
6. Police report
7. Clerk's Report
  - To note payments and receipts since last meeting (details within agenda pack)
  - Financial position to date
  - Defib Pads to be ordered in September
  - Asset Register
  - Sump
8. To review and approve the following documents:
  - a. Financial Regulations
  - b. Vexatious Complaints Policy
9. Consider Bio-Diversity Policy  
  
To discuss as per Auditors Report 23-24
10. Maintenance of Parish Council assets including any updates
  - Village pond - management issues and cutting of wildflower meadow
  - Shed in Churchyard
  - Other updates if applicable

11. To consider purchase of hedgehog warning signs
12. To consider purchase of 'deep water' signs at pond
13. Proposed plant stall site - Ownership of land in front of Village Bus Shelter
14. Unity Trust Bank - setting up of payments and authorisation
15. Norfolk Nutrient Neutrality Scheme
16. Planning applications – To receive updates  
PF/24/0683 & Plumstead House
17. To consider any correspondence which has not been circulated via email
18. To note items for next agenda/late items for discussion  
- *(Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)*  
To agree Budget for 25/26
19. Date of next meeting (date and time to be decided)  
4<sup>th</sup> December 6.30pm  
February
20. Confidential Matters  
TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 FOR CONFIDENTIAL MATTERS  
  
Clerks' hours/timesheet  
Training