

# PLUMSTEAD PARISH COUNCIL

## FINANCIAL REPORT FOR PLUMSTEAD PARISH COUNCIL MEETING TO BE HELD ON 12.12.2025

<b>Bank Statement carry forward as of 30.04.25</b>	£6,750.69
<b>Cash book carry forward as of 30.04.24</b>	£6,750.69
<b>Parish Council money (i.e. cash book minus ring-fenced income)</b>	£2,490.29

### Income reported since last meeting 22.08.25

30.09.2025	Interest	£ 24.09
30.09.2025	NNDC Precept	£ 1,722.50

### Payments reported since last meeting 22.08.25

04/08/2025	HMRC	PAYE	£ 31.00
04/08/2025	Clerk Salary		£ 123.74
18/08/2025	Neil Hubbard	Grass Maintenance	£ 40.00
20/08/2025	Roger Clitheroe	Meadow Maintenance	£ 112.50
22/08/2025	Mott Radcliffe	Land at Pond	£ 1.00
31/08/2025	Service Charge		£ 6.00
01/09/2025	Mott Radcliffe	Duplicate	£ 1.00
01/09/2025	HMRC	PAYE	£ 27.40
01/09/2025	Clerk Salary		£ 109.70
08/09/2025	Neil Hubbard	Grass Maintenance	£ 40.00
26/09/2025	HMRC	PAYE	£ 27.40
26/09/2025	Clerks Expenses	Mileage Expenses	£ 41.04
26/09/2025	Flag & Bunting Store	Norfolk Flag & Union Jack Flag	£ 18.75
26/09/2025	Viking Direct	Minute book Guildhall	£ 29.83
26/09/2025	Neil Hubbard	Grass Maintenance	£ 40.00
30/09/2025	Service Charge		£ 6.00
01/10/2025	Clerk Salary		£ 109.70
31/10/2025	Service Charge		£ 6.00

03/11/2025	Clerk Salary		£ 109.70
03/11/2025	HMRC	PAYE	£ 27.40
03/11/2025	Neil Hubbard	Grass Maintenance	£ 40.00
26/11/2025	Norfolk Parish Training	Cllr Training Course	£ 76.80
28/11/2025	HMRC	PAYE	£ 27.40
30/11/2025	Service Charge		£ 6.00

Bank statement reconciliation on payments up to and including 30th November 2025 undertaken by Cherrie Woods

### **EXPENDITURE FROM EARMARKED RESERVE SINCE REPORT DATED 22.08.25**

#### **PLUMSTEAD EVENTS GROUP & OPEN GARDENS & SUMMER FAIR 2018**

Opening Balance 01.04.23 (Amalgamated April 23): £1869.48

Expenditure (ex-VAT): £0.00

Closing balance as at 30.11.25: £1869.48

#### **CESSATION OF PLUMSTEAD 2000 FUND**

Opening Balance 31.08.21: £2,259.28

Expenditure (ex-VAT): £0.00

Closing balance as at 30.11.25: £2,259.28

#### **TRAINING** (Ext meeting 08.01.25 item 5.4)

Opening Balance 08.01.25: £150

Expenditure (ex-VAT): £124.00

Closing Balance as at 30.11.25: £26.00

#### **PRINTER** (Ext meeting 08.01.25 item 5.4)

Opening Balance 08.01.25: £150

Expenditure (ex-VAT): £116.66

Closing Balance as at 30.11.25: £10.01

#### **ELECTIONS** (Ext meeting 04.12.24 item 8.4)

Opening Balance 08.01.25: £1000

Expenditure (ex-VAT): £0.00

Closing Balance as at 30.11.25: £1000

### **Financial Matters to note since last meeting 22.08.25**

Duplicate payment has been sent again for peppercorn rent. The standing order still proceeded to go through however needs to be cancelled to avoid this happening.

Item 11 meeting 22.08.25 regarding a plaque in memory of a Cllr Logan. There are no spending powers for an item of this nature therefore no further action could take place.

## Financial Position against Budget

ACTUALS 25-26	BUDGET	TO DATE (EX VAT)	RECEIPTS TO DATE
Grass Cutting/General Maintenance	£ 450.00	£ 320.00	£3445(Precept)
Meadow Maintenance	£ 120.00	£ 112.50	£48.79(Interest)
Rents	£ 2.00	£ 3.00	£298.45(refund from Zurich)
Clerks Salary (including PAYE)	£ 1,642.00	£ 1,266.43	£26.60 (correct PAYE)
Clerks Mileage	£ 70.00	£ 54.72	
Clerks Admin Costs	£ 30.00	£ 30.00	
Insurance	£ 375.00	£ 596.90	
NPTS Annual Subscription	£ 58.00	£ 57.50	
ICO Registration	£ 35.00	£ 47.00	
Misc	£ 20.00	£ 18.75	
Petrol	£ 70.00	£ 9.11	
Maintenance	£ 300.00	£ 45.00	
Defib	£ 110.00	£ -	
Office Costs	£ 26.00	£ 31.19	
Microsoft	£ 60.00	£ 70.83	
Mower Service	£ 175.00	£ -	
Donations	£ 100.00	£ -	
Service Charge	£ 60.00	£ 48.00	
Gifts	£ 30.00	£ -	
Annual Audit	£ 37.00	£ 35.00	
Totals	£ 3,770.00	£ 2,745.93	

*Cherrie Woods (Clerk): 30.11.25*