

## PLUMSTEAD PARISH COUNCIL

### **Minutes of Extraordinary Plumstead Parish Council meeting held on Wednesday 08 January 2025 at 5.30 pm at Oak Tree Cottage, Cherry Tree Road, Plumstead, NR11 7LQ**

Parish Councillors: Brian Faulkner (Chair), Nick Fulford (Vice-Chair), David Logan, Ruth Campion-Ridge

Parish Clerk: Cherrie Woods

Members of the public: None

1. Apologies for absence  
Cllr Pip Burden (no apologies)
2. Record Declarations of interest from members on any item to be discussed  
None
3. To approve and sign the Minutes of the meeting held on 28 08 24  
*(Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-  
emailed with agenda, taken as read)*  
As proposed by Cllr Campion-Ridge & seconded by Cllr Logan and unanimously agreed to approve the minutes of meeting held on 28 August 2024 as a correct record. Minutes were signed by Cllr Faulkner.
4. Open Session for members of the public to speak  
*(Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per  
person at the discretion of chair; 3h-Questions do not require a response at this meeting)*  
No public present
5. Budget 2025/2026  
5.1 The budget for 2025/2026 was discussed and a final copy had been circulated to all councillors. As proposed by Cllr Fulford and seconded by Cllr Campion-Ridge and unanimously agreed, to approve the final budget for the financial year 2025/2026.  
5.2 The precept requirements were discussed, and it was recognised that there would need to be an increase in precept to be bought in line with current requirements. As proposed by Cllr Fulford and seconded by Cllr Logan and unanimously agreed, a precept of £3445.00 would be requested. This would result in a 12.93% rise in comparison to 2024/2025.  
5.3 A 3-year financial forecast was circulated to all councillors and was discussed. This was presented in line with current financial regulations.  
5.4 As proposed by Cllr Logan and seconded by Cllr Campion-Ridge and unanimously agreed, the following Earmarked Reserves were discussed, and it was unanimously agreed to increase the amount by £50 to a total of £150 for the purchase of a laser printer and re-name the ICLA Training Reserve to 'Training Reserve' which would be available for both the Clerk & Councillors.
6. Confidential Matters  
TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS)  
ACT 1960 FOR CONFIDENTIAL MATTERS  
As proposed by Cllr Fulford and seconded by Cllr Campion-Ridge and unanimously agreed, to agree to pay an additional backdated amount £13.04 for the clerk's salary which had been previously miscalculated (1<sup>st</sup> April – 31<sup>st</sup> December)  
A temporary clerk vacancy was discussed however it was decided that this wouldn't be required.

Meeting closed at 18:12pm